

## **Gift and Donation Policy**

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The Moline Public Library welcomes and appreciates gifts and donations. These gifts help supplement, enrich and support public library services. Gifts and donations may include, but are not limited to, library materials (in new or like new condition), monetary donations, corporate partnership and sponsorships, bequests and real property. All gifts are subject to review by the Library Director, Board of Directors and/or their representative to ensure that the donation meets with the spirit and intention of the library's mission. The library retains unconditional ownership of all gifts and donations.

Request for naming recognition of any specific resource, space or program associated with the Moline Public Library will be evaluated upon receipt. Arrangements for recognition acknowledgments will be made as time permits.

Gifts may be tax deductible and the donor may request a statement for tax purposes.

Specific questions and requests may be directed to library administration.

*Board Approved 05/05  
Revised 10/16*

*Next Review Date 10/21*