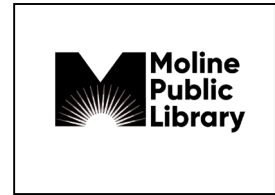


MINUTES
Library Board of Trustees
Silver/Bronze Room, 3210 41st Street
Regular Meeting
Thursday, August 11, 2022



PRESENT: Diane Sommers
Dee Runnels
Elaine Kaple
Gary Koeller
Bob Poor
Wayne Smith

ABSENT: Sue Blackall
Regina Nelson
Sanjana Puri

STAFF: Shanna Bertram, Library Associate Circulation
Christina Conklin, Children's Services Coordinator
Michael Crawford, Library Associate Circulation
Callahan Herrig, Development Manager
Bryon Lear, Library Director
Lisa Powell Williams, Adult/Young Adult Services Coordinator
Kristy Vermeulen, Library Administrative Assistant

GUEST: Alderman James Patrick Schmidt

Call to Order

Library Board President, Diane Sommers, called the meeting to order at 12:03p.m. in the Library Silver/Bronze Room.

Roll Call

Roll call was taken with Kaple, Koeller, Poor, Runnels, Smith, and Sommers present. Absent: Blackall, Nelson, and Puri.

Items on Consent

Approval of the Library Board Meeting Minutes July 14, 2022.

Approval of the July 2022 Bills.

Approval of the July Trust Fund Report.

Omnibus Vote

Poor, seconded by Smith, moved to approve items on consent agenda by omnibus vote. Motion carried with unanimous approval.

Correspondence

In packet.

Director's Report

- Lear introduced the new Circulation Library Assistant, Shanna Bertram.

- Lear reported that June and July were the busiest two months the library has had in years.
- July 31st concluded the summer reading program.
- Lear shared Sunday statistics increased considerably, which may be the result of additional signage out front.
- Lear reported Librarian Jan LaRoche and team (Zach Berkley, Tess Hurt, Marta Timbrook) received the Project Next Generation grant totaling \$16,920, to be used for science/tech teen and tween programs in 2023.
- Lear presented on library services at the Human Rights Commission Meeting on Monday August 8th.
- Lear noted the new Assistant City Administrator, Barry Dykhuizen, toured the library August 9th.
- David Zahn put up new artwork on the blue wall and in the glass showcases.
- New tote bags were designed and printed and will be sold at the circulation desk in the coming weeks.
- The Library will be closed August 31st for an all staff in service day.

Committee Reports

A. Executive Committee (Sommers, Runnels, Nelson)

No meeting

B. Building and Grounds Committee (Koeller, Blackall, Smith)

A meeting was held August 11 prior to the regular Library Board meeting to continue discussion on RFQ feature list for the Moline Library Gardens.

C. Policy Committee (Kaple, Poor, Puri)

Meeting scheduled for August 23rd, 2022 at 4:30pm.

D. Art Committee (Nelson, Runnels, Sommers)

No meeting. New featured artist on the blue wall and in the display cases. Meeting expected soon.

Unfinished Business

Continued discussion of Moline Library Gardens. The Building and Grounds Committee presented a feature list to be included in the RFQ. With consensus from the Library Board, and slight revisions, members agreed on the list. Discussion had about fundraising and the Policy Committee agreed to compose a new policy in regards to donors, fundraising, and the hierarchy of giving.

New Business

Nominating Committee Appointments (Sommers). Poor and Smith will serve as the nominating committee.

2023 Library Close Dates. Smith, seconded by Kaple, moved to approve the 2023 Library Close Dates. Motion carried with the following vote: ayes: Sommers, Runnels, Kaple, Koeller, Smith; nays: Poor.

Discussion had about the consent agenda and the ability to ask questions. The consent agenda will remain as is and the Board will pull items off if needed. A key for the Trust Fund Report will be added to next month's report.

Other Library Business

All board members are invited to a luncheon with the Mayor on August 29th, 2022.

Public Comment

None.

Executive Session

None.

Adjournment

There being no further business brought before the Board, the meeting adjourned at 12:58 p.m.

Approved:

Pursuant to the Bylaws, these minutes were prepared by Kristy Vermeulen and reviewed by Regina Nelson, Secretary of the Moline Public Library Board of Directors