

MINUTES  
Library Board of Trustees  
Silver/Bronze Room, 3210 41<sup>st</sup> Street  
Regular Meeting  
Thursday, June 9, 2022



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**PRESENT:** Diane Sommers  
Regina Nelson  
Sue Blackall  
Elaine Kaple  
Gary Koeller  
Bob Poor  
Wayne Smith

**ABSENT:** Sanjana Puri  
Dee Runnels

**STAFF:** Jennifer Christiansen, Circulation Services Coordinator  
Christina Conklin, Children's Services Coordinator  
Callahan Herrig, Development Manager  
Bryon Lear, Library Director  
Lisa Powell Williams, Adult/Young Adult Services Coordinator  
Deborah Shippy, Cataloging & Acquisitions Coordinator  
Marta Timbrook, Children's Library Associate  
Kristy Vermeulen, Library Administrative Assistant

**Call to Order**

Library Board President, Diane Sommers, called the meeting to order at 12:02p.m. in the Library Silver/Bronze Room.

**Roll Call**

Roll call was taken with Blackall, Nelson, Kaple, Koeller, Poor, Smith, and Sommers present. Absent: Puri and Runnels.

**Items on Consent**

Approval of the Library Board Meeting Minutes May 12, 2022.  
Approval of the May 2022 Bills.  
Approval of the May Trust Fund Report.

**Omnibus Vote**

Blackall, seconded by Poor, moved to approve items on consent agenda by omnibus vote. Motion carried with unanimous approval.

**Correspondence**

In packet.

**Director's Report**

- Lear shared that Saturday June 4<sup>th</sup> kicked off the summer reading program with strong registration numbers, over 900 people in the first 4 days.

- May statistics in circulation, computer use, gate count, library cards issued, collection, programs, and outreach were all up in comparison to May 2021.
- Lear noted he will take a poll for the possibility of an additional board walk through for those who could not attend in May.
- Lear shared the Mayor will be doing a library walkthrough, scheduled on June 30<sup>th</sup>.
- Budget time for 2023 is approaching, additionally Lear plans to work on budget amendments for 2022 in the coming weeks.
- Lear noted maintenance projects such as, the lobby restrooms and painting of the meeting rooms, were discussed and will move forward based on the City's availability.
- Progress has started on the Library's strategic plan and a quarterly report is expected at the next board meeting.

### **Committee Reports**

#### **A. Executive Committee (Sommers, Runnels, Nelson)**

No meeting

#### **B. Building and Grounds Committee (Koeller, Blackall, Smith)**

A meeting was held June 9<sup>th</sup> prior to regular board meeting. Discussion about the RFQ and RFP process and expected timeline for the 3218 41<sup>st</sup> Street property. The committee plans to compile a basic list of features for the RFQ design by the end of August to go out for open bid.

#### **C. Policy Committee (Kaple, Poor, Puri)**

No meeting

#### **D. Art Committee (Nelson, Runnels, Sommers)**

No meeting

### **Unfinished Business**

None.

### **New Business**

Discussion of the 3218 41<sup>st</sup> Street property. The committee brought forth the recommended name for the property, The Moline Public Library Gardens. Conversation had about key elements for the Moline Public Library Gardens including fencing, power/lighting, structures (pergolas/pavilions), seating, walking paths, irrigation system, and additional parking. The Board plans to continue discussion next month after reviewing the community surveys and staff suggestions again. A phased approach was mentioned, in addition to various fundraising ideas.

A Library Board webpage has been created to house important information, past board packets, and continued education opportunities for Library Board members. Lear will provide Library Board members with a link to create an account to access the information.

### **Other Library Business**

None.

### **Public Comment**

None.

### **Executive Session**

None.

### **Adjournment**

There being no further business brought before the Board, the meeting adjourned at 12:40 p.m.

**Approved:**

Pursuant to the Bylaws, these minutes were prepared by Kristy Vermeulen and reviewed by Regina Nelson, Secretary of the Moline Public Library Board of Directors