

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 14 April 2022
Minutes

PRESENT: Scott Bull, Elaine Kaple, Gary Koeller, Dee Runnels, Wayne Smith, Diane Sommers

ABSENT: Sue Blackall, Regina Nelson, Sanjana Puri

STAFF: Jennifer Christiansen, Christina Conklin, Callahan Herrig, Bryon Lear, Priscilla Perez-Taylor, Lisa Powell Williams, Deborah Shippy, Kristy Vermeulen

GUESTS:

I. Business Meeting Called to Order

President Sommers called the meeting to order at 12:02p.m. at the Moline Public Library.

II. Roll Call, Kristy Vermeulen, Recorder

Roll call was taken with Bull, Kaple, Koeller, Runnels, Smith and Sommers present. Absent: Blackall, Nelson, and Puri.

III. Approval of Minutes 10 March 2022 Regular Board Meeting

Runnels moved to approve the minutes from the 10 March 2022 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously

Approval of Minutes 10 March 2022 Building and Grounds Committee Meeting

Koeller moved to approve the minutes from the 10 March 2022 Building and Grounds Committee Meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously

IV. Correspondence

In packet.

V. Director's Report (Lear)

- Lear reported the strongest statistical month in two years and noted the transition back to many in-person events such as the very successful 2nd grade author visit.
- Public Works completed the demolition of the garage and house on the property next door. Lear noted the Parks and Recreation Department donated dirt to help fill in the area and Public Works plans to seed it this May.
- Lear plans to meet with Parks and Rec Director (Eric Griffith) to gain insight on their procedures and processes for capital projects.
- Lear gave a brief update to City Council on Tuesday about the property next door.
- Coordinators continue to work on schedules for additional summer Sundays and additional Sunday closing dates will be presented to the board.
- Lear shared Tina Fisher is the new café owner. She plans to finish owner transitions this month and hopes to add additional hours soon.
- Moline High School will be using the library as part of their reunification plan. The students will be walking to the outside of the library during PE class as part of the drill. The mass media students and teachers will compose a tutorial video for students to view all the proper procedures within the building.

VI. Financial Reports

The Board of Directors reviewed the list of library bills from 1 March to March 31 2022. *The payment of the individual bills, totaling \$22,741.85 was approved and ratified upon the motion of Runnels. The motion was seconded and passed unanimously.*

VII. Committee Reports

A. Executive Committee (Sommers, Runnels, Nelson)

No meeting.

B. Building and Grounds Committee (Bull, Smith, Koeller)

A meeting was held on 14 April 2022 for discussion regarding the 3218 41st Street Property. Public Works cleared the grounds and will continue leveling the land and seeding it this May. Lear was asked to present a rough trial of some landscaping software to help with the visualization of the grounds. Monthly meetings will continue with the goal of a finalized design/development plan by the first quarter 2023.

C. Policy Committee (Blackall, Kaple, Puri)

No meeting.

D. Art Committee (Nelson, Runnels, Sommers)

No meeting.

VIII. Unfinished Business

A. 2022-2026 Library Strategic Plan

The Board of Directors reviewed the revised 2022-2026 Library Strategic Plan. *Smith moved to adopt the 2022-2026 Library Strategic Plan. The motion was seconded and passed unanimously*

B. Other

Sommers noted the library tour for the Library Board members, as previously discussed, is expected for May.

IX. New Business

A. Additional Closing Dates (June 19, 2022 and July 3, 2022).

Koeller moved to approve the additional closing dates on June 19, 2022 and July 3, 2022. The motion was seconded and passed unanimously.

B. Other

X. Public Comment

None

XI. Executive Session

None

XII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 12: 35 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Kristy Vermeulen, Administrative Assistant, and have been reviewed and revised by Regina Nelson, Secretary of the Moline Public Library Board of Directors.