

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 13 January 2022
Minutes

PRESENT: Sue Blackall, Scott Bull, Regina Nelson, Elaine Kaple, Gary Koeller, Sanjana Puri, Dee Runnels, Diane Sommers

ABSENT: Wayne Smith

STAFF: Jennifer Christiansen, Christina Conklin, Bryon Lear, Marta Timbrook, Lisa Powell Williams, Kristy Vermeulen

GUESTS: Alderman James Patrick Schmidt, Eric Griffith (Park & Rec. Director)

I. Business Meeting Called to Order

President Sommers called the meeting to order at 12:06p.m with Sommers in-person and Blackall, Bull, Nelson, Kaple, Koeller, Puri and Runnels virtually via Ring Central.

II. Roll Call, Kristy Vermeulen, Recorder

Roll call was taken with Blackall, Bull, Nelson, Kaple, Koeller, Puri, Runnels, and Sommers present. Absent: Smith

III. Approval of Minutes 18 November 2021 Special Board Meeting

Blackall moved to approve the minutes from the 18 November 2021 special Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously

Approval of Minutes 18 November 2021 Art Committee Meeting

Koeller moved to approve the minutes from the 18 November 2021 Art Committee Meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously

IV. Correspondence

None

V. Director's Report (Lear)

- Lear welcomed new staff members Liz Larrison and Bailey Hager and plans to introduce them officially at the next in-person board meeting.
- Lear shared the position of Library Development Manger was accepted by Callahan Herrig and plans to start on January 31st. With his addition, the library will be fully staff for the first time in nearly two years.
- Extended hours started this month, with the library being open Sunday 1 to 4pm; Monday-Thursday 9 to 8; Friday and Saturday 9 to 5.
- Lear is working on a year-end report and a review of chapter 16 of the city ordinances.
- Lear shared City Council approved the purchase of a new chiller system for the library costing around \$328,000 from the City's facility management fund.
- Lear noted the upcoming strategic planning meetings with Watysn & Associates on January 24th 1:30-4:30pm and January 26th 1-4pm.
- The utilities department, building division, public works, and Lear plan to meet on January 18th to discuss the demolition of the house on 3218 41st Street.

- Lear shared the East Moline Public Library is closing for a month or more and this could result in an uptick of visitors.
- Lear was very pleased with the response to the annual appeal letter, resulting in \$28,510 from the community so far.

VI. Financial Reports

The Board of Directors reviewed the list of library bills from 1 November to 30 November 2021. *The payment of the individual bills, totaling \$36,643.28 was approved and ratified upon the motion of Nelson. The motion was seconded and passed unanimously.*

The Board of Directors reviewed the list of library bills from 1 December to 31 December 2021. *The payment of the individual bills, totaling \$30,632.20 was approved and ratified upon the motion of Koeller. The motion was seconded and passed unanimously.*

VII. Committee Reports

A. Executive Committee (Sommers, Runnels, Nelson)

No meeting.

B. Building and Grounds Committee (Bull, Smith, Koeller)

A meeting was held on 13 January 2022. Discussion on concepts and ideas for the 3218 41st Street property were had. Preliminary concepts will be compiled and presented to the board at a later meeting. The City Council approval for a new chiller system was noted.

C. Policy Committee (Blackall, Kaple, Puri)

No meeting.

D. Art Committee (Nelson, Runnels, Sommers)

No meeting. Nelson inquired about the 5x5 storage request from David Zahn, accommodations are in progress.

VIII. Unfinished Business

A. Other

Sommers opened a discussion on the environmental scan results provided by Wastyn & Associates included in the board packet. Sommers noted the results are not representative of the whole community and hopes to reach different ages and demographics for a more rounded community input. Nelson noted the recurring request for an increase in adult programming and pointed out the public comments about the library not needing to be “everything for all”. Two additional strategic planning meetings with Wastyn & Associates (January 24th and January 26th) are scheduled to continue discussion. Lear encouraged board members to reach out with any other comments or input before these dates.

IX. New Business

A. Non-Resident Library Card Fee for 2022 (motion to approve)

Koeller motioned to approve the Non-Resident Library Card Fee for 2022. The motion was seconded and approved unanimously.

B. Additional Closed Dates for 2022 (motion to approve)

Blackall motioned to approve the additional closed dates for 2022. The motion was seconded and approved unanimously.

C. Closed Session Minutes Review (Sommers)

Sommers requested Runnels services to review closed session minutes, Runnels agreed.

D. Other

Sommers would like to move forward with scheduling an annual building walk through for the board as stated in chapter 13 of *Serving Our Public: Standards for Public Libraries in Illinois 4.0*. Lear will discuss scheduling and group size with the coordinators and report back. Sommers noted 2022 is the 150th Anniversary for the City and the Moline Public Library. The board and library staff plan to celebrate in some capacity and welcome ideas and suggestions. Alderman James Patrick Schmidt shared the City plans to have a celebration as well.

Public Comment

None.

X. Executive Session

The adoption of the following was moved by Nelson seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois, the Library Board of Trustees for the Moline Public Library go into closed session at 12:51 p.m. for the purpose of:

Price Setting for Sale or Lease of Municipal Property [5 ILCS 120/2(C)(6)]

The Directors voted as follows:

Sommers	Yes
Runnels	Yes
Nelson	Yes
Blackall	Yes
Bull	Yes
Kaple	Yes
Koeller	Yes
Puri	Yes
Smith	Absent

The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 1:07 p.m. upon the motion of Bull, seconded and unanimously approved.

The Directors voted as follows:

Sommers	Yes
Runnels	Yes
Nelson	Yes
Blackall	Yes
Bull	Yes

Kaple	Yes
Koeller	Yes
Puri	Yes
Smith	Absent

Runnels moved to waive the café rent for the months January through March 2022 to assist with hardships caused by the Covid-19 pandemic. The motion was seconded and passed unanimously.

XI. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 1:09 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Kristy Vermeulen, Administrative Assistant, and have been reviewed and revised by Regina Nelson, Secretary of the Moline Public Library Board of Directors.