

# MOLINE PUBLIC LIBRARY

## Library Board of Directors

14 February 2008

### Minutes

**PRESENT:** Krista Kruse, Stephen Witte, Darcy Callas, Karl Huntoon, Regina Nelson, Kay Peterson, Dan Reynolds

**ABSENT:** Brandon Keys, Jan Parsons

**STAFF:** Leslie Kee, Mary Clark, Sue Wheatley, Christina Conklin, Bryon Lear, Deborah Shippy, Lisa Williams, Jan LaRoche

**GUESTS:** Ald. Lori Turner, Ald. Scott Raes

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#### I. BUSINESS MEETING CALL TO ORDER

President Kruse called the meeting to order at 12:00 pm in the Platinum Room at the Moline Public Library.

#### II. APPROVAL OF MINUTES

*Nelson moved to approve the minutes from the 10 January 2008 regular Library Board meeting, previously distributed by mail to each Director. The motion was seconded and passed unanimously.*

#### III. LIBRARY DIRECTOR'S REPORT

- The replacement tile on the public staircase has been installed.
- The paperless agenda has been put on hold for the time being.
- Kee gave an overview of the Staff SWOT/SOC results to the Board.
- The elevator at the Downtown Library is scheduled to be completed by the end of February. The Library is gearing up for an early March opening if all goes according to plan.
- Kee included the narrative for three city projects she was assigned by the City Administrator.
- Kee informed the Board that there is \$180,848 in pledges outstanding. Some of the pledges go out as far as 2011.
- The security gates have been installed. Staff is working to tattletape the material that is high risk for theft.
- The punch list is still being addressed.
- Kee discussed staff development and how the amount of staff development is not sufficient. Kee will begin drafting a Staff Development Policy.
- Kee informed the Board that security continues to be an issue with the size of the new library. With a consensus of the Board, Kee will investigate security options.

#### IV. BILLS AS OF 31 DECEMBER 2007 AND 31 JANUARY 2008

The Directors reviewed the list of library bills as of 31 December 2007 (final) and 31 January 2008. *The payment of the individual bills, totaling \$12,706.99 and \$22,359.55 respectively was approved and ratified upon the motion of Keys. The motion was seconded and passed unanimously.*

**V. CORRESPONDENCE**  
Included in Board packet.

**VI. COMMITTEE REPORTS**

**A. Executive (Kruse, Witte, Keys)**

No meeting.

**B. Building and Grounds (Peterson)**

No report.

**C. Policy and Public Relations (Parsons, Callas, Nelson)**

The Public Computer Use Policy was enclosed in the Board packet for review. Huntoon motioned to accept the policy, with one correction, as presented. The motion was seconded and approved unanimously.

**D. Donor Wall Committee (Peterson, German)**

Bradd Brown, OPN, presented the Board with a mock-up of the material that is being recommended for the donor wall. Peterson moved to authorize OPN to move forward with the design for construction. The motion was seconded and approved unanimously.

**E. Art Committee (Witte, Peterson, Keys)**

The art committee made a recommendation to the Library Board to purchase two pieces of artwork by R. Randall Iaccarino. The pieces are giclee prints entitled “*Bromeliad Opticus*” and “*Sunrise at Osa*”. Each piece costs \$1500. *Peterson moved to accept the recommendation of the Art Committee to purchase the “Bromeliad Opticus” and “Sunrise at Osa” by R. Randall Iaccarino. The motion was seconded and approved unanimously.*

**F. City Council Liaison (Lori Turner)**

No report.

**VII. UNFINISHED BUSINESS**

Huntoon is working with the City Attorney to draft a resolution to City Council to turn the Downtown Library over to the City.

**VIII. NEW BUSINESS**

The Library Board thanked Dan Reynolds for his 14 years of service to the Library and the Citizens of Moline. Reynolds has relocated to Arizona with his wife.

**IX. OTHER**

None.

**X. ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 1:14 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, from notes taken by her at the meeting and have been reviewed and revised by Leslie L. Kee, Library Director.