

# MOLINE PUBLIC LIBRARY

## Library Board of Directors

9 October 2008

### Minutes

**PRESENT:** Krista Kruse, Brandon Keys, Scott Bull, Regina Nelson, Jan Parsons, Dee Runnels

**ABSENT:** Todd Franzen, Kathryn Peterson

**STAFF:** Leslie Kee, Mary Clark, Sue Wheatley, Christina Conklin, Bryon Lear, Deborah Shippy, Lisa Williams, Al VanWynsberghe

**GUESTS:** Ald. Lori Turner, Ald. Scott Raes

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#### I. BUSINESS MEETING CALL TO ORDER

President Kruse called the meeting to order at 12:02 pm in the Platinum Room at the Moline Public Library.

#### II. APPROVAL OF MINUTES

*Nelson moved to approve the minutes from the 11 September 2008 regular Library Board meeting previously distributed by mail to each Director. The motion was seconded and passed unanimously.*

#### III. LIBRARY DIRECTOR'S REPORT

- Kee announced that the Library has recently circulated the millionth book. The millionth patron is expected to be in March or April 2009. Kee will keep the board informed as to when the Library will serve its millionth customer and the Library will host a celebration.
- The Board and Commissions Dinner is on 17 November at I-Wireless Center. Invitations will be going out in the mail soon.
- The Library is \$96,713 away from receiving the full amount of donations pledged.
- The Library is now using Procurement Cards for all of the vendors that take credit cards. At the end of the year, the Library will receive a 1% rebate from all purchases. To date it is approximately \$1500.
- *Keys moved to approve the 2009 Library Closing Schedule as presented. The motion was seconded and passed unanimously.*
- Although the Library has received an extra \$39,600 (EAV revenue) for the 2009 Budget, the Library budget remains unbalanced.
- Revenues are low in the 2008 budget.
- The Copper Café lease is due to be signed. It was discussed that the rent will remain at \$500 per month. With a consensus of the Library Board, "Copper Café" is to be exclusive to the Moline Public Library and Dewey's Copper Café owner, Selma Arabi, will not have rights to open another café using the same name.

#### IV. BILLS AS OF 30 SEPTEMBER 2008

The Directors reviewed the list of library bills as of 30 September 2008. *The payment of the individual bills, totaling \$61,771.79 was approved and ratified upon the motion of Parsons. The motion was seconded and passed unanimously.*

**V. CORRESPONDENCE**  
Included in Board packet.

**VI. COMMITTEE REPORTS**

**A. Executive (Kruse, Keys)**

No meeting.

**B. Building and Grounds (Peterson, Franzen, Bull)**

No meeting.

**C. Policy and Public Relations (Parsons, Franzen, Nelson)**

No meeting.

**D. Art Committee (Peterson, Keys)**

Runnels and Kee met David Zahn at the Riverssiance Art Fair. Zahn will provide a packet of available artwork for the Art Committee's consideration.

**E. City Council Liaison (Lori Turner)**

Turner announced that the City Council's budget hearing will be held at the Library on 25 October. Kee encouraged all Library Board members to attend.

**F. Finance and Legal Committee (Keys, Runnels)**

No meeting.

**VII. UNFINISHED BUSINESS**

• **Committee Appointments**

Due to Stephen Witte's recent resignation from the Library Board, Kruse appointed Runnels to take Witte's place on the Art Committee. Kruse will appoint a new Vice-President when a new Board member is assigned to the Library Board.

**VIII. NEW BUSINESS**

- Christina Conklin made a powerpoint presentation to the Library Board. The presentation was entitled "Take a Tour" and is an outline of services that the Children's Department offers on a daily basis.

**IX. OTHER**

None.

**X. ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 12:46 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, from notes taken by her at the meeting and have been reviewed and revised by Brandon Keys, Secretary of the Library Board.