

# MOLINE PUBLIC LIBRARY

## Library Board of Directors

10 May 2007

### Minutes

**PRESENT:** Karl Huntoon, Krista Kruse, Stephen Witte, Darcy Callas, Brandon Keys, Regina Nelson, Jan Parsons, Kay Peterson, Dan Reynolds

**ABSENT:**

**STAFF:** Mary Clark, Sue Wheatley, Christina Conklin, Deborah Shippy, Lisa Williams, Jan LaRoche

**GUESTS:** Alderman Lori Turner

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#### I. BUSINESS MEETING CALL TO ORDER

President Huntoon called the meeting to order at 12:00 pm in the Platinum Room at the Moline Public Library.

#### II. APPROVAL OF MINUTES

*Parsons motioned to approve the minutes, as corrected, from the 12 April 2007 regular Library Board meeting, previously distributed by mail to each Director. The motion was seconded and passed unanimously.*

#### III. LIBRARY DIRECTOR'S REPORT

- A revision of the 2007 Library Closing Schedule was enclosed in the board packets. The only change is adding Sunday, 2 September 2007, which is Labor Day weekend. *Parsons made a motion to accept the revised 2007 Library Closing Schedule as presented. The motion was seconded and passed unanimously.*
- A final building budget memo, which outlines opportunities to complete before the CIP funding is closed out, was distributed and discussed. With a consensus of the Board, the Director has the support to move forward and obtain bids for the options. *Kruse made a motion to accept as built the garage and not require the architects to retro-fit the current library van in the garage. The motion was seconded and passed unanimously.*

#### IV. BILLS AS OF 30 APRIL 2007

*The Directors reviewed the list of library bills as of 30 April 2007. The payment of the individual bills, totaling \$78,627.02 was approved and ratified upon the motion of Reynolds. The motion was seconded and passed unanimously.*

#### V. CORRESPONDENCE

Included in board packet.

#### VI. COMMITTEE REPORTS

##### A. Executive (Huntoon, Kruse, Witte)

No meeting.

##### B. Building and Grounds (Peterson, Keys)

Peterson reported that the temperature level in the Gold room has been stabilized. The problem was that a valve was defective and has been replaced.

**C. Policy and Public Relations (Parsons, Callas, Nelson)**

No meeting.

**D. Fund Raising Committee (Karl Huntoon, Dan Reynolds)**

- Huntoon and Reynolds met to discuss the capital campaign efforts. Announcements will be made in June regarding the capital campaign and repayment of GAP financing.
- Kruse thanked Huntoon and Reynolds for a job well done.

**E. Donor Wall Committee (Peterson, Reynolds, German)**

No meeting.

**F. Art Committee (Witte, Peterson, Keys)**

No meeting.

**G. City Council Liaison (Lori Turner)**

Turner passed along a few comments from constituents living in the fifth ward.

**VII. UNFINISHED BUSINESS**

None.

**VIII. NEW BUSINESS**

• **Revised Meeting Room Policy**

Parsons reported that included in the Board packet, a revised meeting room policy was enclosed. The minor changes reflect the first six months use of the meeting rooms. *Kruse motioned to approve the changes as written. The motion was seconded and passed unanimously.*

**IX. OTHER**

**EXECUTIVE SESSION**

*The adoption of the following was moved by Kruse, seconded and unanimously approved:*

**RESOLVED** that pursuant to the Open Meetings Act of Illinois the Board of Directors of the Moline Public Library go into closed session at 12:42 p.m. for the purpose of:

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees [5 ILCS 120/2(C)(1)]

The Directors votes as follows:

Reynolds	Yes
Peterson	Yes
Callas	Yes
Witte	Yes
Huntoon	Yes
Kruse	Yes
Parsons	Yes
Nelson	Yes
Keys	Yes

*The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 12:55 p.m. upon the motion of Reynolds, seconded and unanimously approved.*

The Directors votes as follows:

Keys	Yes
Nelson	Yes
Parsons	Yes
Kruse	Yes
Huntoon	Yes
Witte	Yes
Callas	Yes
Peterson	Yes
Reynolds	Yes

No action was taken in closed session.

**X. ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 12:56 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, from notes taken by her at the meeting and have been reviewed and revised by Stephen Witte, Secretary for the Library Board.