

MOLINE PUBLIC LIBRARY

Library Board of Directors

12 June 2008

Minutes

PRESENT: Krista Kruse, Stephen Witte, Brandon Keys, Scott Bull, Todd Franzen, Regina Nelson, Jan Parsons, Kay Peterson, Dee Runnels

ABSENT:

STAFF: Leslie Kee, Sue Wheatley, Christina Conklin, Deborah Shippy, Lisa Williams, Clara Kangas

GUESTS: Ald. Lori Turner, Ald. Scott Raes

I. BUSINESS MEETING CALL TO ORDER

President Kruse called the meeting to order at 12:00 pm in the Brass Room at the Moline Public Library.

II. APPROVAL OF MINUTES

Franzen moved to approve the minutes from the 8 May 2008 regular Library Board meeting, previously distributed by mail to each Director. The motion was seconded and passed unanimously.

III. LIBRARY DIRECTOR'S REPORT

- Kee will be on vacation from 30 June through 8 July.
- Due to construction on 39th Street, a citizen called to ask if residents on that street could use the library parking lot while construction is on-going. Board consensus agreed that parking in the library parking lot would be fine.
- GAP finance loan has been repaid to the City in full.
- The transfer of the Carnegie Building from the Library Board to the City of Moline is complete. Funds that were allocated to the downtown Carnegie Building in the 2008 budget, and not expended, have been transferred to the City.
- Jeff Lester, City Law Director, will review the Freedom of Information Act, Open Meeting Act, Ethics Statement and the Statement of Economic Interest with the Library Board at the July Board meeting. The review is part of the 2009 Per Capita Grant requirements.
- The Donor Wall is in the final stages. OPN is reviewing and when complete, will send to the Library for review.
- *Vision 2010* has been updated and sent out.
- An update on the building budget was passed out. Currently \$164,000 in pledges are outstanding through 2011.
- Before the fundraising effort began, the Library set up an account with ILSDO for organizations that could only make a donation to a 501(c)(3). Since the service was never used, Kee recommended that the Library close out the account. *Nelson moved to close the account with ILSDO. The motion was seconded and passed unanimously.*
- Since Kee will be on vacation during the next scheduled Executive Committee meeting, the Executive Committee meeting will be rescheduled to one hour before the July Board meeting to discuss Kee's "Projects Agenda".

- The Board cancelled the August Board meeting.
- Kee reminded the Board of the Library In-Service day on 21 August. Library staff will be going to the Lincoln Presidential Library and the Museum in Springfield. If Board members would like to go, please see Kee.
- The Downtown Library is currently 3% of the total circulation, using 10% of the library staff.

IV. BILLS AS OF 31 MAY 2008

The Directors reviewed the list of library bills as of 31 May 2008. *The payment of the individual bills, totaling \$31,766.55 was approved and ratified upon the motion of Keys. The motion was seconded and passed unanimously.*

V. CORRESPONDENCE

Included in Board packet.

VI. COMMITTEE REPORTS

A. Executive (Kruse, Witte, Keys)

No meeting.

B. Building and Grounds (Peterson)

Water in the mechanical room, next to the Platinum room, has flooded the Platinum room. Scott Ward, Russell Construction, is working on determining the cause of the leak.

C. Policy and Public Relations (Parsons, Callas, Nelson)

No report.

D. Donor Wall Committee (Peterson, German)

No report. This committee will disband.

E. Art Committee (Witte, Peterson, Keys)

- Witte shared a cast glass sculpture with the Art committee. The sculpture is by Mark Fowler.
- Bill Stone will bring a few art pieces to the Library for committee review. Bill was recommended by David Zahn.

F. City Council Liaison (Lori Turner)

Ald. Turner reminded the Board of the free concerts every Monday in the park next to the MAC. The new dog park is slated to open soon.

VII. UNFINISHED BUSINESS

None.

VIII. NEW BUSINESS

President Kruse appointed the following committees.

Building & Grounds

Peterson, Franzen, Bull

Policy & Public Relations

Parsons, Franzen, Nelson

Ad-Hoc Art Committee

Witte, Keys, Peterson

Ad-Hoc Finance & Legal Committee

Keys, Runnels

IX. OTHER

Bull asked if the Library was distributing the United Way/Dolly Parton’s Imagination Library. The Library has been in contact with a representative of the program and will be distributing the pamphlets as soon as they are received.

Franzen assured the Library that Metrolink will continue to provide free bus transportation to the Library for Moline schools throughout the school year.

EXECUTIVE SESSION

The adoption of the following was moved by Keys, seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois the Board of Directors of the Moline Public Library go into closed session at 1:07 p.m. for the purpose of:

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees [5 ILCS 120/2(C)(1)]

The Directors votes as follows:

Keys	Yes
Peterson	Yes
Franzen	Yes
Bull	Yes
Nelson	Yes
Runnels	Yes
Parsons	Yes
Witte	Yes
Kruse	Yes

The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 1:29 p.m. upon the motion of Keys, seconded and unanimously approved.

The Directors votes as follows:

Keys	Yes
Peterson	Yes
Franzen	Yes
Bull	Yes
Nelson	Yes
Runnels	Yes
Parsons	Yes
Witte	Yes
Kruse	Yes

No action was taken in closed session.

X. ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 1:30 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, from notes taken by her at the meeting and have been reviewed and revised by Brandon Keys, Secretary of the Library Board.