

# **MOLINE PUBLIC LIBRARY**

## **Library Board of Directors**

**14 January 2010**

### **Minutes**

**PRESENT:** Dee Runnels, Regina Nelson, Todd Franzen, Scott Bull, Gary Koeller, Jan Parsons, Kay Peterson, Colleen Rafferty, Sara Wynn

**ABSENT:**

**STAFF:** Robert Hafeman, Sue Wheatley, Bryon Lear, Christina Conklin, Lisa Powell Williams, Deborah Shippy, Jan LaRoche

**GUESTS:** Ald. Lori Turner, Ald Scott Raes, Stephen B. Hager, Ph.D./Augustana College

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#### **I. BUSINESS MEETING CALL TO ORDER**

President Runnels called the meeting to order as 12:01 in the Platinum Room at the Moline Public Library.

#### **II. APPROVAL OF MINUTES**

*Parsons moved to approve the minutes from the 10 December 2009 regular Library Board meeting previously distributed by mail to each Director. The motion was seconded and passed unanimously.*

#### **III. PROPOSED BIRD STUDY INVOLVING THE MPL BUILDING**

Stephen B. Hager, Ph.D., Augustana College, presented an opportunity for the Moline Public Library to participate in a study to understand more about the ecology and behavior of birds living around buildings in urban environments. The study will be conducted over a 10 month period, beginning tomorrow, and will be completed by the end of the calendar year. When the study is complete, Dr. Hager has agreed to host a library program with regards to the study. With a consensus of the Library Board, the Moline Public Library building will participate in the bird study.

#### **IV. DIRECTOR'S REPORT**

- The Library will be part of the City RFP that will be posted for curbing/concrete work in the spring. The Library will pay the portion that is associated with the library property. Hafeman will invite Scott Hinton to a Building & Grounds Committee meeting to discuss the work that will be done at the Library.
- Hafeman talked to Glen Ball in regards to new signage. Ball will not sink signs into the ground until he sees the As Built drawings. Hafeman will contact Bruce Hamous/OPN to obtain the As Built drawings.
- On 20 January, Hafeman, Wheatley, Lear, Conklin, Shippy and Williams will travel to the Elmhurst Public Library, Addison Public Library, and the Gale Borden Libraries in Elgin, IL to observe a children's garden, children's learning center and the Gale Borden Rakow branch is a LEED's certified building.
- Hafeman has started the Citizens Police Academy course.

## V. ITEMS FOR BOARD ACTION

- **LEED's Certification Contract**  
After discussion, the Board tabled the decision until February. The Building & Grounds Committee will meet with Bruce Hamous/OPN to discuss LEED's certificate process.
- **Letters of Understanding**  
*Koeller moved to approve the Letter of Understanding, dated 12/18/09, outlining furlough days and the Letter of Understand, dated 12/23/09, outlining new health plan premiums for 2010. The motion was seconded and passed unanimously.*
- **Library In-Service March 9, 2010**  
*Parsons moved to approve closing the Library on Tuesday, March 9, 2010 for the Library In-Service and cancel the original in-service date of August 19, 2010. The motion was seconded and approved unanimously.*
- **BTOP Grant Application**  
*After discussion, Peterson moved to allow Hafeman to pursue the State of Illinois BTOP (Broadband Technology Opportunities Public Computer Center Program) grant opportunities. The motion was seconded and passed unanimously.*
- **Adoption of 2010 Non-resident fee**  
*Bull moved to approve and adopt the new non-resident fee of \$145. The motion was seconded and passed unanimously.*

## VI. BILLS AS OF 31 DECEMBER 2009

The Directors reviewed the list of library bills as of 31 December 2009. *The payment of the individual bills, totaling \$40,299.30 was approved and ratified upon the motion of Peterson. The motion was seconded and passed unanimously.*

## VII. CORRESPONDENCE

Included in Board packet.

## VIII. COMMITTEE REPORTS

### A. Executive (Runnels, Nelson, Franzen)

No meeting.

### B. Building and Grounds (Peterson, Bull, Franzen, Koeller)

No meeting. A meeting will be scheduled to discuss the LEED's Certification process.

### C. Policy and Public Relations (Wynn, Parsons, Rafferty)

No meeting.

### D. Art Committee (Parsons, Peterson, Runnels)

No meeting.

### E. City Council Liaison (Lori Turner)

Turner reminded that Board that Mayor Welvaert will give a State of the City address on January 18, 2010 at 12:30 p.m. at Stoney Creek Inn.

**IX. UNFINISHED BUSINESS**

- Just a reminder that beginning January 1, 2010 the Library is down to 1.5 janitors to clean the entire building.

**X. NEW BUSINESS**

- Trustee Facts File  
Hafeman outlined Chapter 1 and 2 of the Trustee Facts File.

**XI. OTHER**

None

**XII. ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 1:27 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Todd Franzen, Secretary of the Moline Public Library Board of Directors.