

# MOLINE PUBLIC LIBRARY

## Library Board of Directors

14 May 2009

### Minutes

**PRESENT:** Krista Kruse, Regina Nelson, Kathryn Peterson, Dee Runnels, Sara Wynn

**ABSENT:** Scott Bull, Todd Franzen, Jan Parsons

**STAFF:** Leslie Kee, Sue Wheatley, Christina Conklin, Bryon Lear, Deborah Shippy,  
Lisa Williams, Clara Kangas

**GUESTS:** Ald. Lori Turner, Ald. Scott Raes, Mayor Welvaert

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#### **I. BUSINESS MEETING CALL TO ORDER**

President Kruse called the meeting to order at 12:04 pm in the Brass Room at the Moline Public Library.

Kruse welcomed Mayor Welvaert to the Board meeting. Mayor Welvaert announced the appointment of Colleen Rafferty to the Library Board effective June 2009. Brandon Keys will be stepping down from the Library Board when his term expires on 1 June.

#### **II. APPROVAL OF MINUTES**

*Peterson moved to approve the minutes from the 9 April 2009 regular Library Board meeting previously distributed by mail to each Director. The motion was seconded and passed unanimously.*

#### **III. LIBRARY DIRECTOR'S REPORT**

- After discussion in regards to the procedure to purchase artwork for the library, *Runnels moved that the Art Committee be authorized to purchase artwork for the library using funds from the Reher Fund within the restrictions established by the trust not to exceed \$5000 per item. The motion was seconded and approved unanimously.*
- The Friends of the Library will have the book sale at the Carnegie building on 6 June. Kee will contact an antique dealer to look at the meeting room table located in the Rotary Room in the Carnegie building. *Peterson moved to declare the remaining furniture and other library fixtures surplus at the Downtown Carnegie building. The motion was seconded and passed unanimously.*
- In December, Kee requested a quote from Xenotronics to install a keypad to monitor the Administration office door. Kee has received the quote and it is for \$4175. Kee will keep the proposal for the next Director to decide if the keypad is needed.
- When the Library first embarked on its fundraising effort, an arrangement was made with ILSDO to accept funds for the Library from those donors whose donations had to go through a 501(C)3 institution. We recently received a letter saying that our agreement was still in effect.
- The Friends of the Library will be doing Birdies for Charity again. Kee passed out pamphlets
- Kee will set up a date for MidAmerican, Siemens and Tri-City to run simultaneous tests on the library building power system. KJWW will monitor the tests. The result of the testing should tell us whether or not we have corrected our power problems with the new transformer and breakers and may indicate where the problems are occurring – either inside the building (our problem) or outside the building (MidAmerican).

- There is a dead tree that hangs over the library chiller pad. The tree does not belong the library or the city. City staff have notified the owner of the property. If the tree falls on the chiller, it could cause significant damage. Rodd Schick will contact the owner to ensure his compliance to have the dead limbs above the chiller removed.
- ALA will make a decision within the next week in regards to the Harry Potter grant request that Jan LaRoche submitted.
- Due to lack of time both on Bruce Hamous (OPN) and on Leslie, LEEDS certification has been postponed. Kee recommended that the Library should continue the process; \$50,000 has been earmarked for CIP for this. If the Library is LEED certified, a certain level of maintenance is required for the building. In addition, the Library would be eligible for more grants.

#### **IV. BILLS AS OF 30 APRIL 2009**

The Directors reviewed the list of library bills as of 30 April 2009. *The payment of the individual bills, totaling \$69,616.67 was approved and ratified upon the motion of Keys. The motion was seconded and passed unanimously.*

#### **V. CORRESPONDENCE**

Included in the board packet.

#### **VI. COMMITTEE REPORTS**

##### **A. Executive (Kruse, Nelson, Keys)**

No meeting.

##### **B. Building and Grounds (Peterson, Franzen, Bull)**

Covered under Director's report.

##### **C. Policy and Public Relations (Parsons, Franzen, Wynn)**

No meeting.

##### **D. Art Committee (Peterson, Keys, Runnels)**

- The committee and David Zahn went to Steve Sinner's Studio to view his art.

##### **E. City Council Liaison (Lori Turner)**

No report.

##### **F. Finance Committee (Keys, Runnels)**

The committee met and discussed the FY2010 budget and to review the bylaws.

#### **VII. UNFINISHED BUSINESS**

Kee informed the Board that the Library Director search notice has been posted nationally and does not know if revisions to the brochure have been returned to Bob Slavin by the Human Resources Manager.

#### **VIII. NEW BUSINESS**

None

#### **IX. OTHER**

None

#### **X. ADJOURNMENT**

There being no further business brought before the Board, the meeting was adjourned at 12:58 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, from notes taken by her at the meeting and have been reviewed and revised by Brandon Keys, Secretary of the Moline Public Library Board of Directors.