

MOLINE PUBLIC LIBRARY

Library Board of Directors

10 December 2009

Minutes

PRESENT: Dee Runnels, Regina Nelson, Scott Bull, Jan Parsons, Kay Peterson, Sara Wynn

ABSENT: Todd Franzen, Gary Koeller, Colleen Rafferty

STAFF: Robert Hafeman, Sue Wheatley, Bryon Lear, Christina Conklin,
Lisa Powell Williams, Deborah Shippy, Al VanWynsberghe

GUESTS: Ald. Lori Turner, Ald Scott Raes, Jeff Lester/Law Director

I. BUSINESS MEETING CALL TO ORDER

President Runnels called the meeting to order as 12:01 in the Platinum Room at the Moline Public Library.

II. APPROVAL OF MINUTES

Nelson moved to approve the minutes from the 10 November 2009 regular Library Board meeting previously distributed by mail to each Director. The motion was seconded and passed unanimously.

III. DIRECTOR'S REPORT

- The inside and outside windows have been cleaned by Janus Building Services. Since the windows have never been cleaned, construction material remains on a few windows. Janus will remove for a small additional cost. Hafeman will get someone in to clean the tape off of the windows in the Children's Department if staff have not already taped ornaments over them.
- After a brief discussion and a few changes to Hafeman's Goals and Objectives, Hafeman will forward the list to Amy Valdes, Human Resources Manager, and go over the list with her. Hafeman will report back to the Board after his meeting with Valdes.
- Hafeman, Wheatley and Williams attended the Friends of the Library Board meeting on 7 December. A motion was passed at the Board meeting to approve \$24,000 in support of library programs for FY 2010.
- A Trustee orientation was held for Gary Koeller with Hafeman, Peterson and Parsons in attendance. Hafeman suggested that beginning with the January Board packet, one chapter of the Trustee Fact File be included. Discussion regarding the selected chapter will be conducted at the meeting. This will be a good review for all the Board members as to their role on the Library Board.
- Hafeman reported that he was joined by Bull, Raes and the Library Management team for a teleconference with Benevon. Benevon is a fundraising firm that specializes in sustainable giving. Hafeman will forward any further information that he receives from Benevon to the Board.

V. BILLS AS OF 30 NOVEMBER 2009

The Directors reviewed the list of library bills as of 30 November 2009. *The payment of the individual bills, totaling \$48,288.93 was approved and ratified upon the motion of Parsons. The motion was seconded and passed unanimously.*

VI. CORRESPONDENCE

Included in Board packet.

VII. COMMITTEE REPORTS

A. Executive (Runnels, Nelson, Franzen)

No meeting.

B. Building and Grounds (Peterson, Bull, Franzen, Koeller)

Peterson reported that the committee met on 20 November to discuss building maintenance issues and the concrete at the front entrance. The committee has identified dysfunctional flow patterns between the parking lot and front entrance. The committee will report back to the Board when a plan of action is put together.

C. Policy and Public Relations (Wynn, Parsons, Rafferty)

No meeting.

D. Art Committee (Parsons, Peterson, Runnels)

A meeting was held on Tuesday, 8 December with David Zahn. Two display cases will be purchased from Cato Woodworks to cover the Sinner vase and smaller artwork that will need to be protected. The cost is \$3500. Faux painting has been approved by the committee to cover the back wall behind the circulation kiosks. The cost will be between \$1000 and \$1300.

E. City Council Liaison (Lori Turner)

No report.

VIII. UNFINISHED BUSINESS

- **Review Library Director's Goals and Objectives**
Discussed under Director's report.

IX. NEW BUSINESS

None

X. OTHER

- *Peterson moved to approve the minutes from the 20 November 2009 Building and Grounds Committee meeting previously distributed by mail to each Director. The motion was seconded and passed unanimously.*
- Bull contacted Mike Waldron, Public Works Director, to discuss the flow of plowing in the library parking lot. A large amount of snow is piling up at the southeast end of the staff parking lot due to plowing and although the end of the lot is not an exit, in the event of an emergency, that portion of the lot would be used as an exit. Hafeman will follow-up with Waldron.

EXECUTIVE SESSION

The adoption of the following was moved by Peterson, seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois the Board of Directors of the Moline Public Library go into closed session at 1:03 p.m. for the purpose of:

Collective Negotiating Matters, Deliberations Concerning Salary Schedules for One or More Classes of Employees [5 ILCS 120/2(C)(2)]

The Directors votes as follows:

Runnels	Yes
Peterson	Yes
Bull	Yes
Parsons	Yes
Nelson	Yes

The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 1:30 p.m. upon the motion of Peterson, seconded and unanimously approved.

The Directors votes as follows:

Runnels	Yes
Peterson	Yes
Bull	Yes
Parsons	Yes
Nelson	Yes

No action was taken.

The adoption of the following was moved by Peterson, seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois the Board of Directors of the Moline Public Library go into closed session at 1:30 p.m. for the purpose of:

Pending Litigation, Probable, or Imminent Litigation, [5 ILCS 120/2(C)(11)]

The Directors votes as follows:

Runnels	Yes
Peterson	Yes
Bull	Yes
Parsons	Yes
Nelson	Yes

The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 1:45 p.m. upon the motion of Peterson, seconded and unanimously approved.

The Directors votes as follows:

Runnels	Yes
Peterson	Yes
Bull	Yes
Parsons	Yes
Nelson	Yes

No action was taken.

XI. ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 1:46 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Dee Runnels, President of the Moline Public Library Board of Directors.