

MOLINE PUBLIC LIBRARY

Library Board of Directors

8 January 2009

Minutes

PRESENT: Krista Kruse, Brandon Keys, Scott Bull, Regina Nelson, Jan Parsons, Kathryn Peterson, Dee Runnels, Sara Wynn

ABSENT: Todd Franzen

STAFF: Leslie Kee, Sue Wheatley, Bryon Lear, Deborah Shippy, Lisa Williams, Christina Conklin, Jan LaRoche

GUESTS: Ald. Lori Turner, Ald. Scott Raes

I. BUSINESS MEETING CALL TO ORDER

President Kruse called the meeting to order at 12:01 pm in the Platinum Room at the Moline Public Library.

II. APPROVAL OF MINUTES

Parsons moved to approve the minutes from the 11 December 2008 regular Library Board meeting previously distributed by mail to each Director. The motion was seconded and passed unanimously.

III. LIBRARY DIRECTOR'S REPORT

- Kee announced that there is only a total of \$60,116 pledges outstanding. We are on track to receive all pledged money except for \$300.
- The City budget process for FY2010 will begin earlier this year. The first budget draft is due to the city June 1. The Library is expected to have a \$190,000 deficit for FY2010 and the City is expected to have a \$1M dollar shortfall.
- The donor wall has been fixed and is now finished. All the signage is up with the exception of one sign that had a typo.
- The Library will receive approximately \$3000 from the P-Card rebate. Kee is checking with the Finance Director to find out how that money will be put into the Library revenue.
- The flag has been replaced after the winter winds and freezing temps took its toll on the flag.
- Kee will work with MidAmerican and Siemens to do another power study. Kee will send the reports to Bull.
- After discussion, *Nelson moved to declare all books at the Downtown Library surplus after the Library staff goes through the Downtown collection to bring appropriate materials to the main library. Then the Friends of the Library will have two weeks to take material that they deem worthy to sell in the FOL Booksale room. When that has been completed, Kee will contact Dawn at the Dispatch to put an article in the paper for any organizations that are in need of books. Kee will be the contact person. The motion was seconded and approved unanimously.*
- After discussion, *Parsons moved to increase the copy fees at the Library from .20 cents to .25 cents. The motion was seconded and approved unanimously.*

IV. BILLS AS OF 31 DECEMBER 2008

The Directors reviewed the list of library bills as of 31 December 2008. *The payment of the individual bills, totaling \$28,924.09 was approved and ratified upon the motion of Keys. The motion was seconded and passed unanimously.*

V. CORRESPONDENCE

Included in Board packet.

VI. COMMITTEE REPORTS

A. Executive (Kruse, Keys)

No meeting.

B. Building and Grounds (Peterson, Franzen, Bull)

No meeting.

C. Policy and Public Relations (Parsons, Franzen, Nelson)

No meeting.

D. Art Committee (Peterson, Keys, Runnels)

No meeting.

E. City Council Liaison (Lori Turner)

No report.

F. Finance Committee (Keys, Runnels)

No meeting.

VII. UNFINISHED BUSINESS

• **Nominating Committee Report**

The Nominating Committee recommends the appointment of Moline Public Library Board Member, Regina Nelson, to fill the unexpired 2008-2009 term of Vice President due to the resignation of Steve Witte. *Parsons moved to accept the recommendation of the Nominating Committee as presented. The motion was seconded and approved unanimously.*

• **Declare Downtown Library Books Surplus**

Covered under Directors Report.

• Kruse will make contact with Amy Valdes regarding the RFP to begin the search for the headhunter the Library will use to hire a new Library Director.

• Peterson gave Kee her part of the history of the new library. Peterson was instrumental in obtaining the property from the Peterson's that the new Library currently sits on.

• Kee talked to Bruce from OPN Architects in regards to a new, more visible sign for the coffee shop. Kee will follow-up with Bruce.

VIII. NEW BUSINESS

None.

IX. OTHER

Kee will inquire as to how much replacement insurance the Library currently has on the building and the contents.

X. ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 1:01 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, from notes taken by her at the meeting and have been reviewed and revised by Brandon Keys, Secretary for the Library Board.